



Grafton Hot Stove League, Inc.
P.O. Box 52 Grafton, Ohio 44044

To: All Team Managers and Assistant Coaches

Re: Team Manager League Responsibilities and Code of Conduct for anyone listed as a Manger and or Coach

2017 Team Managers,

We would like to thank you for your time and efforts toward Grafton Hot Stove baseball and softball. In efforts to keep our program running effectively and to comply with County Hot Stove and OGSO regulations, we have compiled the following information to emphasize the guidelines for league meetings and codes of conduct. This letter is also to reiterate to team managers and assistant coaches (herein referred to as "coaches") that league meetings are mandatory, and are part of their commitment to coaching. In addition, the guidelines set forth for any type of misconduct have been absent in our past program. The league felt it was important for coaches to know exactly what is expected of them when representing Grafton Hot Stove League. As you will take note in the code of conduct, Grafton Hot Stove has a ZERO TOLERANCE policy.

If you have any questions, please contact Chris Miscuda, President at 216-319-0587 or the contact information attached in this packet.

Thank you in advance for your help, cooperation and compliance. The parents and children that participate in our league are fortunate to have people like you in our community.

Sincerely,

Debbie Tomasheski

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Grafton Hot Stove Secretary

Coaches Responsibilities

Coaches must review and adhere to this document along with all items in the 2017 Coaches Portfolio.

- **League Meetings** – All managers are expected to attend each meeting or have a representative of his or her team in attendance. Any manager who misses two consecutive meetings without notice is subject to removal of his or her position by the Executive Board by secret ballot per Article X. Roll call of managers will be taken at each meeting and attendance will be recorded via a sign in sheet.
- **Uniforms** – The league provides all teams with team uniforms which included a baseball cap or softball visor, shirt, and socks. The uniform is for the player to keep after the season.
- **Fundraising** –
 - **Concession Stand** – In an effort to provide concessions at all Grafton Hot Stove hosted games the league has created a concession stand committee. In order for this committee to be successful and for the league to provide concessions at all games it is required that **all** team managers provide parents, from their teams, to work the concession stand throughout the year. **This is mandatory and not an option; failure to comply may effect your coaching privileges the next year.** The concession stand committee will provide the league with a schedule for each game and this will be posted on the GLWB calendar website www.glwb.net click on Hot Stove icon on the left side (you may need to scroll down) “Concession Stand” under navigation column. The league will in turn provide the coaches with a schedule for which games they will be responsible for providing parents to work at concession stand. It will be the coach’s responsibility to provide the concession stand workers for their assigned games. All concession stand workers must be 16 years of age or older if the Fat-Free Broiler is in operation with adult supervision. **NO EXCEPTIONS!**
 - **Miscellaneous Events** – Throughout the year GHS may hold one to two events to raise money for Hot Stove to help offset existing and future costs. It will be expected that each manager help with one of these events. Commitment level TBD at a later date.

Coaches Code of Conduct

To clarify expectations of coach conduct, we expect all Team Managers and Assistant Coaches (again, referred to as “coaches”) to conform to this code:

- Team Managers are responsible for their own behavior on and off the field. They are also responsible for anyone listed on their roster as a Coach.
- There will be ZERO TOLERANCE for coaches acting inappropriately during practice or a game. If inappropriate behavior is reported by an umpire, another coach, parents or players, the Board has the right to review the complaint and has the right to discipline or remove any coach depending on the consistency or severity of the complaint. Removal of any manager or coach from any team is by approval of six (quorum) board members.
 - If you have a major complaint, or you think the umpire was unfair, biased, unfit, or incompetent, report your opinion to a Grafton Hot Stove representative. Your comments/concerns will be taken seriously if they are presented objectively and formally. Visit www.graftonhotstove.org click on Contact Us and choose one of the following officers listed.

President: Chris Miscuda

Vice President: Jim Clark

Treasurer: Tricia McCarrick

Secretary: Deb Frabotta

Boys' Co-Personnel: Rhonda Mueller

Girls' Personnel: Tom Tomasheski

Coaches will be held to the following expectations:

- Positive role model who shows respect, patience and a positive spirit.
 - Encourage your players to applaud and cheer for good plays by either team.
 - Discourage your players from yelling at players and or the umpire. (one may need to be direct and take action)
 - Treat everyone equally regardless of sex, ethnic origin, religion or ability.
 - No personal abuse towards athletes and others, including inappropriate verbal, physical and emotional abuse.
 - Provide appropriate introductions to opposing team coach and to the umpire(s) prior to each game.
 - When the game is over, be certain to thank the umpire, opposing coach and his/her team and require your players to do the same.
 - During the game, do not address the umpire at all. If you have an issue, discuss it with the umpire calmly and patiently. Never discuss the game with the umpire after the game is over.

- Hold all players and coaches accountable for good sportsmanlike conduct.
 - If one of your players is disrespectful, irresponsible or overly aggressive, take the player out of the game at least long enough for him or her to calm down.
 - It is imperative this message is communicated to parents and expectations are set for parents' behavior as well. (Recommend to cover in preseason meeting). After all we are responsible for their actions too.
 - No type of tobacco, alcohol or illegal drug usage during practices and or games.

Your leadership is powerful and reflective of our organization. If you insist on fair play, concentrate on your player's enjoyment of the game and their development; parents, players, and umpires will notice. If you encourage or allow your players to play outside the rules, players and parents will notice and will have the right to report it to the board. Coaches who do not follow the expectations described above will be disciplined and/or removed.

Coaches Acceptance of Responsibility's and Code of Conduct

All Team Managers and Assistants have read this Code of Conduct Agreement in detail, understand expectations and will adhere to all terms of this agreement.

Team Name and Division (i.e. Reed's Racing - Girls A)

Date

____ / ____ / ____

Team Manager and/or Head Coach

_____ (Print) _____ (Signature)

Assistant Coach(s)

_____ (Print) _____ (Signature)

_____ (Print) _____ (Signature)

_____ (Print) _____ (Signature)

